

10-15-5: PLANNING AND ZONING ADMINISTRATOR:

A. Appointment: The mayor shall appoint a planning and zoning administrator to exercise the powers and duties of the planning and zoning administrator as set forth in subsection B of this section. The appointment of a planning and zoning administrator shall be subject to the concurrence of the city council. (Ord. 5-26-94B, 5-26-1994)

B. Powers And Duties:

1. It shall be the duty of the planning and zoning administrator to inspect, or cause to be inspected, all buildings in the course of construction or repair. He shall enforce all the provisions of this title, entering actions in the court when necessary, and his failure to do so shall not legalize any act in violation of such provisions.
2. Upon appeal to the board of adjustment of any matters on which said board is required to pass, the planning and zoning administrator shall forthwith transmit all papers, records and other pertinent data pertaining to the appeal to said board of adjustment as required by the terms of this title. The planning and zoning administrator shall also refer matters to the planning commission and city council as set forth in this title. (Ord. 6-18-81A, 6-18-1981)