

Chapter 1

PLANNING COMMISSION

2-1-1: COMPOSITION:

- A. Created; Membership: There is hereby created a planning commission within and for the city to be known as the planning commission, to consist of six (6) members appointed by the mayor with the consent of the city council from among the qualified electors of the city. One of the members of the city council shall be a nonvoting member of the commission and his term shall correspond with the tenure of office. The terms of office for the first appointed members of such commission shall be two (2), four (4) and six (6) years, two (2) to be appointed for two (2) years, one to be appointed for four (4) years, and two (2) to be appointed for six (6) years. (Ord. 12-09-03, 12-9-2003)
- B. Vacancies: Vacancies occurring otherwise than through the expiration of terms shall be filled by appointment by the mayor with the consent of the city council.
- C. Removal Of Members: Members may be removed after public hearing by a majority vote of the city council.
- D. Selection; Compensation: Members shall be selected without respect to political affiliations and shall serve without compensation.
- E. Employees And Consultants: The planning commission may appoint employees and may contract with a city planner and other consultants, provided its expenditures, exclusive of gifts, shall be within amounts appropriated for the purpose by the city council.
- F. Chairman; Rules; Records: The planning commission shall elect from its membership a chairman, and shall adopt rules for its own organization and for the transaction of business and shall keep a public record of its proceedings. (1995 Code § 65-1-1)
- G. Attendance: Three (3) consecutive and unexcused absences or six (6) unexcused absences in a year from regular planning board meetings shall be considered neglect of duty. The chair shall then ask for the resignation of said member. If the member fails to

resign and continue to six (6) months the board shall follow the procedure outlined in subsection C of this section to remove said member from the board. (Ord. 12-09-03, 12-9-2003)

2-1-2: POWERS AND DUTIES:

- A. Master Plan: It shall be the function and duty of the planning commission, after holding public hearings, to make, adopt and certify to the city council, a master plan for the physical development of the city. The master plan shall show the planning commission's recommendations, and may include, among other things, the general location, character and extent of streets, parks, parkways, playgrounds, airports and other public spaces; the general location and extent of public utilities and terminals, whether publicly or privately owned; the acceptance, widening, removal, extension, relocation, narrowing, vacation, abandonment or change of use of any of the foregoing; the general location, character, layout and extent of community centers and neighborhood units; and the general character, extent and layout of the redevelopment of blighted areas. The planning commission may, from time to time, extend, amend or add to the master plan or carry any part or subject matter into greater detail.
- B. Zoning Plan And Ordinance: It shall also be the function and duty of the planning commission to make, adopt, and certify to the city council a zoning plan, including both the full text of the zoning ordinance and maps and representing the recommendations of the planning commission for zoning the city. The planning commission shall have the powers contemplated to be exercised by such planning commission as provided in Utah Code Annotated.
- C. Surveys And Studies: In the preparation of the master plan, including a zoning plan, the planning commission shall make careful and comprehensive surveys and studies of the existing conditions and probable future growth of the city and its environs. The plan shall be made with the general purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the city which will, in accordance with existing and future needs, best promote public health, safety and general welfare, as well as efficiency and economy in the process of development.
- D. Reports And Recommendations: The planning commission may make reports and recommendations relating to the plan and development of the city to public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens. It may recommend to the mayor and the city council programs for public improvements and the financing thereof. In general, the planning

commission shall have such powers as may be necessary to enable it to perform its functions and promote city planning and zoning. (1995 Code § 65-1-2)

2-1-3: CAPITAL IMPROVEMENT PROGRAM:

It shall be the duty and function of the planning commission to prepare and submit to the city council by November 1 of each year a "capital budget" for the ensuing year, together with a longrange capital improvement program covering a period of time which, in the opinion of the planning commission, bears a rational relationship to present and future needs. The capital budget shall be prepared in sufficient detail so that it may be adopted in whole or in part by the city council as a part of the annual budget as required by law. The long range capital improvement program shall be prepared with the broad purpose in view of facilitating the systematic, orderly and economical development of public improvements in accordance with the master plan and in scale with the ability to pay for such improvements. Such capital improvement program shall consist of a comprehensive list of carefully selected and coordinated capital improvements which are or will be needed within the time period covered by the program. Such list shall be arranged in order of priority of execution and shall contain estimates of the probable cost of each improvement, method of financing and other pertinent information which, in the opinion of the planning commission, bears relation to said improvements. (1995 Code § 65-1-3)