

## **1-9B-3: DEFINITIONS:**

As used in this article, the following words and terms shall have the meanings ascribed to them in this section:

**BUSINESS:** Any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture or any other private legal entity.

**CONTRACT:** Any city agreement for the disposal of supplies, services or property.

**DISPOSAL AGENT:** The person or persons duly authorized by the mayor with the concurrence of the city council to enter into and administer contracts and to make written determinations with respect thereto.

**INVITATION FOR BIDS:** All documents, whether attached or incorporated by reference, used for soliciting bids.

**REQUEST FOR PROPOSALS:** All documents whether attached or incorporated by reference used for soliciting proposals from various entities.

**SALES DESCRIPTION:** The words used in a solicitation to describe the supplies, property or equipment to be sold. It may also include specifics concerning the property or equipment so as to clarify to the purchaser or bidder the condition of the item.

**SEALED BIDS:** Written proposals from persons or entities offering to purchase from the city an item, or items, that has been placed for disposal. Purchasers are required to submit their bids or proposals in a sealed envelope clearly marked sealed bid. They are to be opened in an open meeting after the deadline for receipt of bids as defined in the invitation to bid. (Ord. 5-11-99A, 5-11-1999; amd. 2003 Code)